

Instructions for Parent Volunteers (Wednesday dress rehearsal and Saturday Show)

Please note: On dress rehearsal, no one except volunteers and concert workers will be allowed in the auditorium until 5:00pm. The night of the concert the doors to the auditorium will open at 6:00pm. Both at the dress rehearsal and concert, all volunteers and workers will be asked to sign in and wear a tag stating their name and which class they are supervising.

The volunteer will be given a list of student's names:

DRESS REHEARSAL (Wednesday May 7th)

Parent Volunteers need to arrive early to be there for the children when they arrive. Parent volunteers need to arrive at **Harrisonburg High School** on **Wednesday, May 7th** for the **dress rehearsal** at **4:45pm**. The dress rehearsal will begin between 5:30 and 5:45.

Parent Volunteers will sit in the auditorium with their group at their appropriate signs. Signs will be along the sides of the rows. So please know the name, day, and time of the class you are supervising. Parent volunteers need to stay with their group until all children have left with their parent. Parents must stay during the dress rehearsal until their child is done rehearsing, but will not be allowed backstage unless they are on the volunteer sheet.

Children and the volunteers will be walked backstage by the stage managers when it is their turn to perform. Each class will perform their piece two to three times and then will be led by the stage manager or other volunteer to be shown the room where they will be sitting for the remainder of the show on Saturday. Once that is clear, the class and the parent volunteer will return back to their seats in the auditorium where they will sit until the parents pick their child up. Once all children are picked up you are free to go!

DANCE RECITAL (Saturday, May 10th)

Parent Volunteers need to arrive at **Harrisonburg High School** for the **recital Saturday, May 10th** at **5:30pm** and **report to assigned rooms/hallways** to sit where the appropriate sign is for your class.

Children will arrive at 6:15 and the show will start at 7:00

Parent Volunteers need to keep the children occupied while in the rooms or hallways and quiet while waiting backstage before performing. Please bring safe materials to occupy them (Crayons and coloring books. **NO MARKERS!!!!!!** You can help them stretch or play a game, etc). There should be **no food, no candy, nor gum** given to the children or drinks unless it is water. We do not want damage to their costumes and we do not want to take a risk with children who may have allergies to certain foods. **No other parents are allowed backstage unless they are on the volunteer list!!!** Be observant of which way the children are entering and exiting the stage so that you are there for them. After the dancers

perform, they need to quietly and quickly follow you and return to the appropriate room/hallway and wait with their class backstage in their appropriate areas until the finale.

FINALE:

The stage parent(s) will accompany the children onto the stage with their instructor. After the children have taken their curtsy/bow they will be instructed to back up and sit crisscross applesauce on the stage. **Parent volunteers should sit with them.** When the finale is finished parents will come up to the stage to get their child. **All Children should stay seated until their parents are present.** Be sure to make verbal or eye contact with parents when picking up their child. Once all children are picked up, you are free to go!

GENERAL RULES AND RESPONSABILITIES:

BATHROOM: Children who have to use the Bathroom need to do so **before** they perform not while they are about to go on stage. Please be aware of the order of the show so you can allow efficient time for bathroom use. Keep asking the children if they have to use the bathroom and remind them that once they are on stage they cannot go use the bathroom until they are finished performing. If you are the only volunteer you need to take the entire class with you. If there are two volunteers one can stay with the class while the other takes the child to the bathroom.

Parent Volunteers need to keep a list of the students with them. If the instructor has a specific order the children need to be in that class needs to be ready in that order before they perform.

Everyone **must listen to the stage managers**, Ms. Amanda, Ms. Caitlin, and Ms. Lynn. They will be in charge of getting the children on and off stage, making sure everyone is there ready to perform, and will be lining the classes up for the finale. This is all to make the show run smooth, organized, safe, and most important positive and fun for all. There are no exceptions to the rules! If a parent volunteer thinks he or she cannot abide by these guidelines then he or she may not want to volunteer. If a volunteer cannot follow the rules and directions in a responsible manner they will be dismissed from this duty! Remember, we want this to be fun, safe, and positive for all involved.

Lastly, thank you to all who will be volunteering their time in this exciting experience in the lives of our children's dance education. We realize this takes a lot of patience and time for volunteers. A dance concert, just like any school play or sports event, takes a lot of preparation and time months before and during the show in planning the dance concert order, choreographing the dances, selecting music, organizing volunteers and recital expectations, dancing with and encouraging the students in the wings during the show, booking Harrisonburg High Schools auditorium, costume ordering and delivery, printing programs, curtain, music, and light technicians, etc. Technical glitches are always bound to occur and your patience and understanding is appreciated. There is a lot that goes on behind the scenes to make a performance possible. We are especially grateful to volunteers. Without your help and support, this fun opportunity would not be possible. Your generosity and help is greatly appreciated!

Saturday's Show

1. Adv. Jazz (Tues.) Jimmy
2. Adv./Int. Ballet (Thurs.) Tara
3. Beg. Ballet/Tap I (Thurs.) Cynthia/Jimmy
4. Beg. Jazz II/III and Intermediate Jazz (Fri) Jimmy
5. Adv./ Int. Irish (Wed.) and Adv. Irish (Thurs.) Cynthia/Jimmy
6. Beg. Jazz (Fri.) Jimmy
7. Adv. Ballet (Thurs.) Cynthia
8. Adv./Int. Jazz (Tues.) Jimmy
9. Adult Ballet (Mon.) Jimmy
10. Beg. Irish (Sat.) Cynthia
11. BLUE CREW DANCE COMPANY Jazz piece
12. Musical Stage (Mon.) Caitlin
13. Int. Ballet/Tap (Wed.) Cynthia/Jimmy
14. Ballet/Tap II/III (Thurs.) Cynthia/Jimmy
15. Lyrical/Modern (Mon.) Caitlin
16. Adult Tap (Mon.) Jimmy
17. BLUE CREW DANCE COMPANY Modern piece

*******FINALE*******

Assigned Classrooms for Dance Concert:

Room 1: Dressing Room 1 (Blue Crew #11, #17)

Room 2: Dressing Room 2

Room 3: dance # 3

Room 4: dance # 4

Room 5: dance # 6

Room 6: dance # 10

Room 7: dance # 13

Room 8: dance # 14

Closer Hall: (hall dancers must be quiet!) dance #1, #2, #5, #7

Further Hall: (hall dancers must be quiet!) #8, #9, #12, #15, #16

